



Kingdom Kids Consignment Sale

Kingdom Kids Adult Sale Seller/Contributor Guidelines

- Please read carefully. We realize the time it takes to prepare for a sale such as this so we hate to turn people away for not adhering to our guidelines.
- TAGS FROM OTHER CONSIGNMENT SALES OR HANDWRITTEN TAGS WILL NOT BE ACCEPTED. YOU MUST USE OUR **BARCODED** TAGS. PLEASE SEE THE LINK "MSM INSTRUCTIONS" FOR INSTRUCTIONS ON HOW TO REGISTER AS A CONSIGNOR AND CREATE/PRINT TAGS.
- Due to space constraints, there is a maximum of 250 items per seller.
- Items will only be accepted during the designated receiving day/times. NO EXCEPTIONS.
- Please allow at least 30 minutes for check-in.
- THIS IS NOT A YARD SALE...ONLY QUALITY ITEMS WILL BE ACCEPTED. We will be VERY picky on the items we accept for this sale.
 - Appliances, Power Tools, Electronics, etc. - Must have all parts and be in working order. If an item requires batteries, please make sure batteries are included. We will take all steps necessary to ensure that electronics work so if you know an item is not working properly, please leave it out.
 - Clothing, Shoes, and Accessories – Must be "in style", clean and odor-free, and in good condition. No rips, tears, holes, stains, piling, etc. Zippers must be working. No missing buttons. We will be looking for current styles that are still seen in the malls.
- All items will be fully inspected by a GMV representative before being accepted. If you are unsure about an item, leave it out. Chances are if you wouldn't buy it, no one else will either! GVMUMC reserves the right to refuse any items that it feels does not meet the qualifications above.
- Items not accepted include the following, no exceptions:
 - Lawn Equipment or Tools requiring gasoline, including, but not limited to, lawn mowers, weed eaters, blowers, etc. Due to liability reasons, these cannot be brought into the church and we believe the risk of theft is too high if left outside.

- Guns, Bows, Ammunition, Knives (including kitchen knives), or any other type of weapon. This includes decorative “weapons” as well.
 - TVs that are not cable-ready
 - VHS tapes
 - Socks (unless in original packaging)
 - Underwear/Panties/Bras (unless in original packaging)
 - Swimsuits (unless safety liner is still intact)
 - Gowns & Pajamas (unless new with tags still attached)
 - No Baby or Children’s Items (our next children’s sale is scheduled for August)
- Contributors will earn 60% of the selling price less a \$5 seller fee. The remaining 40% will go to Gardendale-Mt. Vernon United Methodist Church Playground Fund. Seller fee will only be deducted from checks of \$25 or more.
 - You must pick up your remaining items at the designated pick-up time. Otherwise, all unsold items will be donated to charity and your pay check (if any due) will be mailed to the address provided. Please do not miss pick-up if you do not want your items donated to charity.
 - Please use cardstock for all tags.
 - For your protection, you may also place a label or piece of masking tape with your seller ID on the inside of each garment and shoe. This will help us identify who the garment belongs to if the tag is accidentally removed and you will not be out any money.
 - Only items with tags attached will be sold so please attach all tags securely.
 - If you would like your items sold for ½ price on Saturday, please mark Yes on the tags provided, otherwise mark No.
 - If you wish for all proceeds from the sale of your items to go directly to Gardendale-Mt. Vernon UMC, use the seller ID **GMV**. You are still responsible for pricing and labeling your own items.
 - If you wish to have unsold items donated to charity at the end of the sale, please mark Yes on the tags provided, otherwise mark No.
 - If you are selling large furniture or other items that must be assembled, the items must be fully-assembled by you so that customers can see what they are purchasing.
 - Items must be priced in \$1.00 increments (use whole dollar amounts with \$1.00 being the minimum).
 - Double-check all tags to make sure ALL information is filled out. Please describe each item in as much detail as the system will allow. This is for your protection in the event a tag comes off of an item.
 - Please be mindful when pricing your items for sale. A good rule of thumb is 1/3 of the original price. If items are new with tags or are in excellent condition, a slightly higher price may be appropriate. But remember, overpriced items will not sale!
 - As a Contributor, you will be allowed to shop before the general public on the designated Contributor Sale Dates. You must provide your Seller ID upon entering the Contributor Sale (you may only enter once as your seller ID will be marked off the list once you enter). Only one person per Seller ID will be allowed (no children, including babies in

carriers/slings, strollers or spouses during the Worker or Contributor Sale-no exceptions). Do not share your Seller ID with others.

HOW TO PREPARE AND LABEL ITEMS:

CLOTHING:

- Tags must be pinned to the front, upper right corner of each item.
- Items must be safety-pinned on the hanger with the hanger facing to the left (like a question mark).
- Only wire hangers can be used.
- Only safety pins may be used (no clothes pins, straight pins, etc.)
- FOR WOMEN'S/JUNIOR'S CLOTHING, please put the actual size as it appears on the clothing label (Small, Medium, Large, etc. OR the actual number size, whichever applies to the item you are selling). However, do not use the waist size. Use the chart below as a guide and label with the appropriate size.

[Women's Clothing Size Guide](#)

	0	2	4	6	8	10	12	14	16
Waist (inches)	23	24	25	26	27	28	29.5	31	32.5

[Junior Women's Size Guide](#)

	0	1	3	5	7	9	11	13
Waist (inches)	23	24	25	26	27	28	29.5	31
Inseam (inches)	31	31.25	31.5	31.75	32	32.25	32.5	32.75

- FOR MEN'S and PLUS-SIZE CLOTHING, please label with Small, Medium, Large, 1X, 2X, etc. DO NOT use the number size, even for pants. If you are unsure about the letter size, please use our sizing chart as a guide and label with the size that is most appropriate.

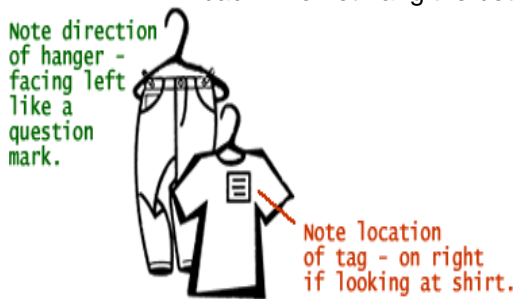
[Women's Plus Size Clothing Guide](#)

	1X		2X		3X	
U.S. Sizes	14W	16W	18W	20W	22W	24W
Bust (inches)	40	42	44	46	48	50
Waist (inches)	31	33	35	37	39.5	42
Hip (inches)	42	44	46	48	50.5	53

Men's Clothing Size Guide

U.S. Sizes	XS	S	M	L	XL	2XL	3XL	4XL
Neck (inches)	13-13.5	14-14.5	15-15.5	16-16.5	17-17.5	18-18.5	19-19.5	20-20.5
Chest (inches)	33-34	35-37	38-40	42-44	46-48	50-52	54-56	58-60
Sleeve (inches)	31.5-32	32.5-33	33.5-34	34.5-35	35.5-36	36-36.5	36.5-37	37-37.5
Waist (inches)	27-28	29-31	32-34	36-38	40-42	44-48	50-52	52-54

- For sets of clothing/outfits, hang the shirt on the hanger and the bottoms on the back. Do not hang the bottoms under the shirt where customers can't see them.



SHOES:

- FOR WOMEN'S SHOES, please attach all shoes with zip ties or in ziplock bags (if the bag is not big enough to close easily, please put packing tape over top) with the tag pinned to the shoes or inside the bag where it can be seen.
- FOR MEN'S SHOES, please put soles of shoes together and zip tie around as tight as possible. If the shoes have laces, you may keep them side by side and put zip tie through laces. Place tag on shoe with safety pin or packing tape.
- We recommend that you place a piece of masking tape with your seller ID on the inside or bottom of each shoe in case the pair gets separated.

OTHER ITEMS:

- Please place tags on large items, tools, housewares, etc. with clear packaging tape. Again, you may also wish to place a label or piece of masking tape with your seller ID somewhere else on the item, possibly the bottom.
- Please package jewelry, sunhats, belts, and other accessories in ziplock bags and place the tag inside the bag where it can be seen.
- Bedding sets should be placed together in a bag, preferably a clear bag so that customers can see. Please label the tag with everything that is included in the set (i.e. twin/full/queen/king/crib comforter, bedskirt, 2 pillowcases, etc.)